

BETHEL HILL CHARTER SCHOOL
Board of Directors Meeting
Bethel Hill Charter School Board Room
Tuesday, August 15, 2023
7:00 pm

The mission of Bethel Hill Charter School is to lay the foundation for individual excellence. The vision of Bethel Hill Charter School is to work in partnership with staff, families, and community to promote high standards for academics and character. This is accomplished in a safe, positive, multicultural environment.

Board Present: Joe Berryhill, Suzanne BeShears, Kristi Bray, Stan Crews, Kristy Horner, Glenn Martin, Mark Phillips, Doug Weaver, Garrett Whitfield **Board Absent:** none

Administration: Jessica Poole **Public:** none

- Meeting Called to Order 7:00 pm – Joe Berryhill - Board Chairman
- Prayer was given by Glenn Martin
- Mission Statement was read by Kristy Horner
- Approval of Agenda
 - Motion:* Stan Crews made a motion to approve the August Agenda.
 - 2nd:* Doug Weaver seconded the motion. Vote unanimous, 7-0.
- Reading of Minutes was completed.
 - Motion:* Mark Phillips made a motion to approve the June 2023 minutes.
 - 2nd:* Stan Crews seconded the motion. Vote unanimous, 7-0.
- Public input (limited to a total of 10 minutes): none

Old Business

- **Review of July Budget:** The NC Budget has not been approved. Drops and salaries are frozen at the same figures as last year for now. The new CKLA curriculum has arrived and will be in budget next month.

- **Insurance Renewal:** Final quote came in with a 7.5% increase. Budget projected 10% increase. The board is in favor of not making changes to employee contributions and employee costs. Total out of pocket will have a slight increase. Option for Flex Spending accounts are no longer available, only HSA accounts.

Motion: Doug Weaver made a motion to approve the Health Insurance plan as present without increases for employee costs.

2nd: Kristi Bray seconded the motion. Vote is unanimous, 7-0.

- **Additional Old Business:** End of Year Assessments data was reviewed.

New Business

- **Update on School Repairs/Estimates:** Landscaping, floors, and painting are complete in the main building. Discussion was held on gravel and driveway updates for car rider dismissal. An updated quote is expected for the school crossing sign. Structural engineer will assess roof and eaves. Heating and Air annual maintenance is complete with the replacement of one sixteen-year-old unit.

- **Back to School Updates:** Staff updates include position changes for Suzanne Boyette to Director of Curriculum and Instruction and Christie Poole to Office Secretary. Parttime position for school nurse has been posted. Person County Schools will no longer contract services for Physical Therapy and Hearing Impaired.

- Committee Work: Committee assignments were reviewed.

- Charter Renewal: Letter of Intent has been submitted. First meeting will be virtual on August 31, 10 -11:30 am.

- Additional New Business Items/Questions: Follow-up from Charter Conference was shared. 2024 conference will be in Charlotte, NC.

Closed Session: Personnel and Minute Review:

Motion: Glenn Martin motioned for the board to enter closed session for the purpose of minute review, contracts and personnel according to General Statute 143-318.11(a)(1)(6).

2nd: Doug Weaver seconded the motion. Vote is unanimous 7-0.

Closed Session was entered at 8:36 pm. Matters were reviewed and discussed. Closed session was exited at 8:44 pm.

Motion: Stan Crews made a motion to exit the closed session at 8:54 pm.

2nd: Mark Phillips seconded the motion. Vote is unanimous, 7-0.

Out of closed session, June closed minutes were approved.

Motion: Glenn Martin motioned to approve the June Closed Session minutes.

2nd: Stan Crews seconded the motion. Vote is unanimous, 7-0.

Out of closed session, the following employee hires were approved.

Katie Buchanan– Child Nutrition

Tara Whitt – Teacher Assistant

Amanda Gerald – Teacher Assistant

Heather Barker – Classroom Teacher

Heather Burns – Classroom Teacher

Brittany Snead – Classroom Teacher

Motion: Kristi Bray motioned to approve the Employee Hires as listed.

2nd: Garrett Whitfield seconded the motion. Vote is unanimous 7-0.

Announcements:

Prayer at the Pole: Thursday, August 17, 2023 at 3:30 pm

Open House – Thursday, August 17, 2023 at 6-7:30 pm

Next Meeting will be Tuesday, September 19, 2023 beginning at 7:00 pm.

Motion to Adjourn: Garrett Whitfield

2nd: Glenn Martin

Vote is unanimous, 7-0.

Meeting Adjourned at 8:47 pm